



APPROVED  
by Annual General Shareholders' Meeting  
of PJSC "Rostelecom" held on July 24, 2025

Minutes No. 1 dated July 25, 2025

**REGULATIONS ON THE GENERAL SHAREHOLDERS' MEETING OF  
PUBLIC JOINT-STOCK COMPANY "ROSTELECOM"**

(version No. 13)

Moscow  
2025

**1. GENERAL PROVISIONS**

1.1. These Regulations on the General Shareholders' Meeting of PJSC "Rostelecom" (hereinafter, these "Regulations") were developed in accordance with the Civil Code of the Russian Federation, Federal Law "On Joint Stock Companies" No. 208-FZ dated December 26, 1995 (hereinafter the "Federal Law "On Joint Stock Companies""), Corporate Governance Code endorsed for application by the Bank of Russia by its letter No 06-52/2463 dated April 10, 2014, other applicable Russian laws and regulations (hereinafter the "applicable law"), and the Charter of PJSC "Rostelecom" (hereinafter the "Company"), and shall govern the procedure of preparing and conducting sessions and absentee voting of general shareholders' meetings of the Company (hereinafter, also the "Meeting").

**2. TYPES AND METHODS OF PASSING DECISIONS BY THE MEETING**

2.1. The Meeting shall be the supreme body of the Company.

2.2. The Company shall annually hold an annual general shareholders' meeting (hereinafter also referred to as the "AGM").

2.3. The authority of the Meetings is governed by the Federal Law "On Joint Stock Companies". Matters falling within the authority of the Meetings shall not be resolved by executive bodies of the Company. Matters falling within the authority of the Meetings shall not be resolved by the Company Board of Directors, except for cases set out in the Federal Law "On Joint Stock Companies". No Meeting shall be entitled to discuss and resolve matters beyond the limits of its authority.

2.4. Resolutions of a Meeting adopted on matters not included in the agenda (except in cases where all the shareholders of the Company participated in the Meeting), or on matters violating the authority of the general shareholders' meeting, or in the absence of a quorum for holding the Meeting, or in the absence of a majority of the shareholders' votes required for adopting the decision shall be null and void regardless of any court appeals.

2.5. The following matters shall be decided at an AGM:

- election of the Board of Directors of the Company;
- election of the audit commission of the Company;
- appointment of the auditing organization of the Company;
- approval of the annual report, annual financial (accounting) statements;
- distribution of profit, including payment (declaration) of dividends (except payment (declaration) of dividends on results of the first quarter, half year results, nine months results of the reporting year); and losses of the Company for the reporting year

Other matters referred to the authority of the Meeting pursuant to the Federal Law "On Joint Stock Companies" shall also be resolved at an AGM.

2.6. Any general shareholders' meeting held apart from AGMs shall be extraordinary general shareholders' meetings.

An extraordinary Meeting or absentee voting to pass decisions of the Meeting shall be held upon a decision of the Board of Directors based on its own initiative or on the request of the Audit Commission of the Company, the auditing organization of the Company or a shareholder(s) holding at least 10 (ten) percent of the Company's voting shares as of the date of the request, in accordance with the procedure established by the Federal Law "On Joint Stock Companies".

2.7. Decisions of the Meeting may be passed:

- at a Meeting, where absentee voting is held alongside the vote at the meeting;
- without holding a Meeting (absentee voting).

2.7.1. It is also possible to participate in the Meeting remotely using electronic or other technical means in accordance with the procedure established by the Federal Law "On Joint Stock Companies".

A Meeting with remote participation shall be held with a possibility of actual presence at the venue where it is held.

The Company shall also be entitled to hold a Meeting with remote participation without determining its venue and without a possibility of presence at the venue.

Where a Meeting is held with remote participation, live image and sound of the meeting shall be transmitted in real time, and access to the transmission shall be provided by the Company to all persons entitled to vote in making decisions by the Meeting (their representatives) who registered for participation in the Meeting.

The Company shall store the recording of the transmission of the Meeting with remote participation together with the minutes of the Meeting for the period stipulated by law.

- 2.8. The following persons shall be invited to Annual General Shareholders' Meetings: members of the Company Management Board, members of the Board of Directors and the Audit Commission of the Company, the Corporate Secretary of the Company, candidates for elections to the Board of Directors and the Audit Commission of the Company, representatives of the auditing organization of the Company, as well as the Chief Accountant of the Company.

**3. PROCEDURE FOR SUBMISSION OF PROPOSALS ON THE INCLUSION OF ITEMS IN THE AGENDA OF A MEETING, ON NOMINATION OF CANDIDATES TO THE GOVERNING AND OTHER BODIES OF THE COMPANY TO BE ELECTED BY THE MEETING AND FOR PRESENTING A REQUEST TO HOLD A MEETING**

- 3.1. Proposals on the inclusion of items in the agenda of a Meeting, on nominating candidates to the governing and other bodies of the Company (hereinafter the "agenda proposals", "proposals") may be submitted and requests to convene an EGM (hereinafter the "requests to hold a Meeting") may be presented:

- by mailing or sending them via a courier service to the legal address of the Company; or to the location of the sole person executive body of the Company;
- by delivery against signature to the person performing the functions of the sole person executive body of the Company, the Chairperson of the Board of Directors, the Corporate Secretary of the Company or other person who is authorized according to the Company's internal documents to accept correspondence in writing addressed to the Company, and certified by a handwritten signature of one the above mentioned persons;
- by sending to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru) documents signed with a qualified electronic signature which is equivalent to a handwritten signature under par. 1 Article 6 of Federal Law "On Electronic Signature" No. 63-FZ dated April 6, 2011;
- by giving by a shareholder, records of whose rights to the Company shares are kept by a nominee holder (hereinafter referred to as the "client nominee holder"), of directions (instructions) to the client nominee holder, if it is provided for in an agreement with him, and by sending by the client nominee holder of a message with an expression of the shareholder will according to the direction (instruction) received from him;
- by other means as stipulated in the applicable law.

- 3.2. A proposal of an agenda item and request to hold a Meeting shall be deemed submitted by those shareholders (shareholders' representatives) who signed them.

- 3.3. The percentage of voting shares held by the shareholder(s) submitting an agenda item proposal shall be determined as of the date of submitting such proposal.

The percentage of voting shares held by the shareholder(s) requesting to hold a Meeting shall be determined as of the date of filing (presenting) such request.

- 3.4. The date of submitting an agenda proposal shall be:

- the date on the date stamp, confirming the mailing date of the dispatch, if the proposal is sent by mail;
- the date of passing the proposal to the courier service for delivery, if the proposal is sent via courier service;
- the sending date of the electronic communication delivery report about delivery of the communication to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru) as indicated in the electronic communication delivery report, or the date of sending by the Company of an electronic message acknowledging the receipt of the relevant electronic communication to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru), whichever happens earlier, if the proposal was sent to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru);
- the date of delivery, if delivered by hand with signed receipt.
- the date of sending the message by the client nominee holder expressing the will of the

shareholder, or other date specified in this message, as of which the number of Company shares belonging to the shareholder is specified in such message, if the proposal is communicated by a nominee holder sending a message expressing the will of the Company's shareholder in accordance with the direction (instruction) received from such shareholder.

3.5. The delivery date of an agenda item proposal (the date of filing (presenting) a request to hold a Meeting) shall be:

- the date of the receipt by the Company of the relevant mailed item, if a proposal or request was sent by ordinary mail or other ordinary dispatch;
- the date the relevant dispatch was delivered with a signed receipt to the persons listed in Par. 3.1 of these Regulations, if the proposal or request was sent by registered mail or other recorded mail;
- the sending date of the electronic communication delivery report about delivery of the communication to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru) as indicated in the electronic communication delivery report, or the date of sending by the Company of an electronic message confirming receipt of the relevant electronic communication to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru), whichever happens earlier, if the proposal or request was sent to the e-mail address at [rtkm@rt.ru](mailto:rtkm@rt.ru);
- the date of delivery in hand by a courier, if a proposal or request was sent via courier service.
- the date of receipt by the Company's registrar of the electronic document of a nominee holder registered in the Company shareholders register containing a message with an expression of the shareholder's will (hereinafter the "nominee holder's electronic document"), if a proposal with respect to the agenda item or a request to hold a Meeting is communicated by a nominee holder by sending a message expressing the shareholder's will in accordance with the direction (instruction) received from the shareholder.

3.6. The Board of Directors of the Company shall review submitted agenda proposals and make relevant decisions within 5 (five) days after the deadline for the submission of proposals as set forth in the Charter of the Company.

Agenda item proposals received by the Company after the established deadline for the consideration of proposals shall also be considered by the Board of Directors in accordance with the procedure prescribed in the applicable law.

3.7. Agenda proposals and requests to hold a Meeting received by the Company may be revoked by the persons submitting such proposals or requests. Such revocation shall be sent by any means provided for under Par 3.1 hereof for submission of proposals and requests. In such cases, the date of the revocation receipt shall be deemed the date of receipt by the Company of the relevant mail, the date of the revocation delivery by hand or the date of the revocation receipt by any other means specified in the applicable law.

#### **4. NOTIFICATION OF HOLDING A MEETING**

4.1. Notice of holding a Meeting shall be given in the manner and within timeline stipulated in the Charter of the Company.

4.2. A notice of a Meeting shall specify the following:

- full corporate name and location of the Company;
- the method of making decisions by the Meeting (at the Meeting or by absentee voting), and if a Meeting is held with remote participation, also information on the procedure to access remote participation in the Meeting, including methods for reliably identifying persons participating in the Meeting remotely;
- date and time of holding the Meeting, the deadline for accepting ballots for absentee voting, the venue of holding the Meeting or information that the Meeting with remote participation will be held without determining the venue of holding the Meeting;
- address (mailing address and e-mail address) to which completed voting ballots may be sent and methods of signing voting ballots in accordance with the Federal Law "On Joint Stock Companies", if votes are cast by ballots, as well as information on the possibility of completing and sending voting ballots in an electronic form using other electronic or other technical means;
- the time of commencing registration of persons (or their representatives) participating in the Meeting;

- the date of finalizing the list of persons entitled to vote in making decisions of the Meeting;
  - the Meeting agenda;
  - information on the identity documents required to be produced for the person to be admitted on the premises where the Meeting is to be held;
  - procedure to be followed by representatives of persons entitled to vote in making decisions of the Meeting to evidence the representatives' powers;
  - procedure for review of the information (materials) to be provided in the course of preparations for holding the Meeting to those entitled to vote in making decisions of the Meeting;
  - classes (types) of shares whose owners are entitled to vote on all or some of the agenda items;
  - a notice of the necessity for shareholders recorded in the register of shareholders of the Company to provide to the registrar of the Company information regarding changes in their essential data, including address information, banking details;
  - information about shareholders' having the right to request a buyback by the Company of the shares held by them, the price and procedure of the buyback execution, if the agenda includes items, voting on which could result in the creation of such right according to the Federal Law "On Joint Stock Companies".
- 4.3. In addition to the information specified in Par. 4.2 hereof, a notice of a Meeting may contain other information on the procedure for shareholders' participation in the Meeting.
- 4.4. Additionally, the Company at least thirty (30) days prior to the date of holding a Meeting shall post on the Company website in the Internet information and telecommunications network at <http://www.company.rt.ru>:
- materials pertaining to the relevant Meeting or absentee voting in Russian and English including information of who proposed any items for inclusion into the agenda or nominated a candidate to any body of the Company;
  - information regarding directions to reach the venue where the Meeting is to be held;
  - recommended sample power of attorney that a shareholder can issue to his/her representative in order for him/her to take part in the Meeting, information on certifying such power of attorney;
  - and other important for shareholders information.

## **5. QUORUM AT THE MEETING; RECONVENED MEETING**

- 5.1. A Meeting shall have a legal authority to pass decisions (a quorum required to pass decisions exists) if shareholders possessing, on aggregate, more than one-half of the votes of the Company's placed voting shares, participated in the Meeting or absentee voting. Where voting at the Meeting is held jointly with absentee voting, the Meeting shall be authorized to make decisions if shareholders holding on aggregate more than half of the votes of the Company's placed voting shares participated in the Meeting or absentee voting.
- 5.2. Shareholders registered for participation in a Meeting including those registered using electronic or other means shall be deemed participated in the Meeting.
- 5.3. Where absentee voting is held, shareholders whose completed ballots were received by the Company not later than deadline set for the acceptance of completed ballots shall be deemed to have participated in the absentee voting.
- Where absentee voting is held, shareholders who provided their voting instructions (directions) in accordance with requirements of the applicable securities law to persons keeping records of rights of such shareholders for shares shall also be deemed to have participated in the Meeting if messages containing expressions of their will, were received not late than the deadline for ballot acceptance in the event of absentee voting.
- 5.4. If no quorum exists for holding an AGM, a reconvened Meeting with the same agenda shall be held. If no quorum exists for holding an extraordinary Meeting, a reconvened EGM with the same agenda may be held.
- 5.5. If a reconvened Meeting or repeated absentee voting is held, such Meeting shall have legal authority to pass decisions, if shareholders possessing at least 30 (thirty) percent of the Company placed voting shares on aggregate, participated in the reconvened Meeting or repeated absentee voting.

Where a reconvened Meeting or repeated absentee voting is held within less than 40 days after the failed Meeting or after the deadline for accepting ballots of an abortive absentee voting, persons entitled to vote in making decisions of the Meeting at the reconvened Meeting or in the repeated absentee voting shall be finally recorded (determined) as on the date on which persons entitled to vote in making decisions of the original Meeting or in holding absentee voting which were deemed failed were finally recorded (determined).

**6. REGISTRATION OF PERSONS PARTICIPATING IN THE MEETING**

- 6.1. Registration of persons participating in a Meeting shall take place at the address of the location where the relevant Meeting is held.
- 6.2. Persons entitled to vote in making decisions of the Meeting will be registered for participation in the Meeting, except those shareholders whose voting ballots were received or the electronic form of such ballots was filled out on the website in the Internet not later than 2 (two) days prior to the date of the Meeting if voting on the agenda items is allowed by sending completed voting ballots to the Company, and shareholders who provided their voting instructions (directions) in accordance with requirements of the applicable securities law to persons keeping records of such shareholders' rights to shares, if messages with expressions of their will were received at least 2 (two) days before the date of holding the Meeting.
- 6.3. Shareholders entitled to vote in making decisions of the Meeting, whose ballots were received or an electronic form of such ballots was filled out on the website in the Internet not later than 2 (two) days before the date of holding the Meeting, as well as shareholders who provided their voting instructions (directions) in accordance with requirements of the applicable securities law to persons keeping records of such shareholders' rights to shares if messages with expressions of their will were received at least 2 (two) days before the date of holding the Meeting shall be entitled to attend the Meeting.
- 6.4. Documents (their copies certified as required) confirming authorities of legal successors and representatives of persons included in the list of persons entitled to vote in making decisions of the Meeting shall be attached to the voting ballots sent by those persons or submitted to the Registrar upon registration of those persons for taking part in the Meeting.
- 6.5. The established rules to be followed in order to evidence their powers by representatives of persons entitled to vote in making decisions of the Meeting, including an exhaustive list of documents shall be posted on the Company Internet-website at <http://www.company.rt.ru>.
- 6.6. Registration of persons entitled to vote in making decisions of the Meeting shall be effected subject to identification of persons arrived to attend it, by comparing data recorded in the list of persons entitled to vote in making decisions of the Meeting with data contained in the documents produced (presented) by these persons.
- 6.7. Ballots received by the Company and signed by a representative acting on the basis of a power of attorney for voting shall be deemed invalid if the Company or the Company's Registrar receives a notice of replacement (withdrawal) of such representative not later 2 (two) days before the date of holding the Meeting.
- 6.8. A person entitled to vote in making decisions of a Meeting (including a new representative acting on the basis of a power of attorney for voting) shall be registered for participating in the Meeting and he/she shall be provided with ballots for voting if a notice of replacement (withdrawal) of the previous representative was received by the Company or Registrar before the representative whose powers are terminated was registered.

**7. BODIES TO BE SET UP FOR CONDUCTING THE MEETING**

- 7.1. A Meeting shall be presided over by the President of the Company (hereinafter the "Meeting Chairperson") unless the Board of Directors decides otherwise. The Meeting Chairperson shall conduct the Meeting and, among other things:
  - declare the meeting open and closed;
  - introduce persons presenting information on the Meeting agenda items;
  - control deliberations on the Meeting agenda items; and
  - perform other functions provided for hereunder.
- 7.2. For the purposes of participation in the conducting a Meeting, the Meeting Chairperson may decide to form the Meeting's Presidium.

The Meeting Chairperson and members of the Meeting Presidium shall jointly conduct the Meeting and perform functions provided for under Clause 7.1. hereof.

- 7.3. The Meeting Chairperson shall appoint the Meeting Secretary to keep minutes of the Meeting. The Corporate Secretary of the Company shall act as the Meeting Secretary in the event of holding absentee voting of the Meeting.
- 7.4. The Meeting Secretary shall perform the following functions:
- ensuring provision of answers to questions asked by the Meeting participants regarding the Meeting rules of procedure and related to application of these Regulations and the Charter of the Company and compliance with provisions of applicable law, as well as taking measures to resolve conflicts connected with the Meeting rules of procedure;
  - making arrangements for the keeping the Meeting minutes.
- 7.5. The Registrar shall perform the functions of the Company's counting commission. Beside performing the counting commission functions the Registrar shall verify the powers of and register persons participating in the Meeting or absentee voting, determine the existence of a quorum for making decisions of the Meeting, clarify matters arising in connection with exercising by shareholders (or their representatives) of their rights to vote on agenda items, clarify the voting procedure on matters to be voted on, ensure the observation of the established voting procedure and honoring rights of shareholders to participate in the vote, count the votes, finalize the voting results, draw up the minutes upon the voting results, confirm making decisions by the Meeting and the list of the Company shareholders, submit voting ballots to the archives and perform other functions provided for hereunder.

## **8. RULES OF PROCEDURE FOR CONDUCTING THE MEETING AND VOTING ON AGENDA ITEMS AT THE MEETING**

- 8.1. A Meeting shall be declared open if by the time of its commencement there is a quorum with respect to at least one item on the Meeting agenda. Registration of persons who are entitled to vote in making decisions of the Meeting and who did not register for participation in it prior to its commencement shall be terminated at the close of discussion of the last agenda item (the last agenda item with respect to which the quorum at the Meeting exists) and before the start of the time allocated for voting to those who failed to cast their ballots before that time.

- 8.2. In the event that no quorum exists for any of the agenda items by the start time of the Meeting, the Registrar shall inform accordingly the Meeting Chairperson who shall decide on the adjournment period for the Meeting opening, however, the Meeting start time may not be postponed for more than 2 (two) hours.

If the Meeting opening was postponed, the Meeting minutes shall reflect the actual time when the Meeting started.

- 8.3. Items to be reviewed shall be considered at the Meeting in the order determined by the approved agenda.

The order in which the items are to be considered may be changed by a decision of the Meeting Chairperson.

- 8.4. Discussion of agenda items at a Meeting shall consist of the provision to the persons participating in it of information on the agenda items and of the provision to them (if required) of clarifications on agenda items and on the furnished information.

Information and communications technologies enabling a possibility of distant participation in the Meeting and discussing agenda items and making decisions on the issues put to vote without physical presence at the venue of the Meeting can be used for the purpose of discussing agenda items and making decision on the issues put to vote.

Par. 8.5 – 8.8 hereof set forth the procedure of discussing agenda items.

- 8.5. Persons participating in the Meeting shall be provided with information on the agenda item under discussion in the form of reports (statements) delivered by:

- speakers appointed by the Meeting Chairperson;
- persons (or their representatives) who participate in the Meeting and announced their intention to speak on agenda items. Such applications shall be submitted in writing to the Meeting Secretary prior to commencement of the relevant agenda item consideration. The application shall specify the surname, given name, patronymic of the person (organization name), the wording of the

agenda item to be reported on, the number of votes to be cast by such person on the agenda item under discussion, and shall contain the shareholder's signature.

In the event of remote participation of a shareholder in the Meeting, an application to speak on the agenda items must be sent in electronic form posted on the electronic platform used for remote participation, not later than 3 (three) business days before the date of holding the Meeting.

A shareholder wishing to speak at the Meeting remotely must have available the necessary technical means and software for transmitting audio and video signals, register to participate in the Meeting, and also pass a preliminary check of the technical feasibility of connecting to the transmission of the Meeting.

Applications to speak on issues not related to the agenda will not be accepted.

Persons wishing to speak at the Meeting will be given an opportunity to speak in the order corresponding to the date and time of receipt of the declaration of the intent to speak.

- 8.6. Any person (or a representative) taking part in the meeting shall have the right to request from the Chairperson, members of the Meeting Presidium or person (persons) who submitted information, to provide clarifications on any agenda item and on the information submitted in connection with it. Such request shall be filed in writing to the Meeting Secretary prior to commencement of consideration of the next item of the agenda and specify the name of the person participating in the Meeting and the number of votes to be cast by such person on the agenda item under discussion.

Any duly executed written request shall be reviewed at the Meeting.

If, in the opinion of the Meeting Chairperson, a member of the Presidium or a person(s) providing information, it is impossible to immediately provide an exhaustive clarification or if a person (representative) taking part in the Meeting requests a clarification in writing on the item of interest to him/her, such clarification in writing shall be furnished to the requesting person within 10 (ten) days after the Meeting is closed. Clarification in writing may only be furnished if the request is executed in accordance with the first paragraph of this Par. 8.6.

Persons (representatives) participating in the Meeting shall be entitled to communicate freely with each other and consult each other on the issues of voting at the Meeting, provided that they do not violate any of the Meeting rules of procedure.

Questions from persons participating in the Meeting that use words and expressions that do not conform to established usage of the currently used Russian literary language will not be announced; similar speeches will be interrupted in the same way as speeches irrelevant to agenda items.

- 8.7. The time for delivery of reports (information) on the agenda items and clarifications in response to the received requests shall be determined by the Meeting Chairperson, provided that:
- a speaker appointed by the Meeting Chairperson shall be allowed to speak for at least 10 (ten) minutes but no more than 45 (forty five) minutes;
  - a person (person's representative) taking part in the Meeting and providing additional information on an agenda item shall be allowed to speak for not more than 5 (five) minutes;
  - a person making a clarification in response to a received request shall be allowed to speak for not more than 10 (ten) minutes.

Altogether, not more than 60 (sixty) minutes in total shall be allocated for speeches with additional information on the agenda items made by persons (their representative) participating in the Meeting;

A speaker is not required to use all the time allocated by the Meeting Chairperson to him/her for speaking.

The Meeting Chairperson shall not be allowed to comment on a speech or interrupt a speaker unless the latter violates rules of procedure established herein.

- 8.8. The Meeting Chairperson shall determine if any breaks in the Meeting are required and how long the breaks should last.

No break in the Meeting may be announced during the discussion of an agenda item.

- 8.9. The persons (or their representatives) registered for participation in a Meeting shall be given an opportunity to vote on the agenda items at any time from the moment of the opening of the Meeting until the expiry of the voting period determined pursuant to Par. 8.10 hereof and the commencement of counting results of the voting on the agenda items.

8.10. Following the discussion of the last item on the agenda with respect to which a quorum exists, the Meeting Chairperson shall additionally allow a period of at least 30 (thirty) minutes for voting to those who failed to cast ballots by that time. Upon expiry of this period the vote counting shall start.

8.11. If a Meeting with remote participation cannot be held due to significant technical troubles that arose in using electronic or other technical means, such Meeting shall be deemed to have failed.

Significant technical problems lasting continuously for two hours include:

- stopped operation (failure) of the equipment that ensures transmission of the Meeting in the Internet;
- stopped operation (failure) of the communications channel used for transmission of the Meeting in the Internet;
- stopped operation (unavailability) of the electronic platform used for transmission of the Meeting, including as a result of DDoS attacks;
- problems with the power supply (interruptions, termination, voltage drop, etc.) at the location of the Meeting used for recording the live transmission.

Significant technical problems do not include stopped operation (failure) of equipment and/or software used by the shareholder, or problems (interruptions, termination, voltage drops, etc.) with the power supply at the location of the shareholder.

8.12. After the minutes on the voting results are drawn up and the Meeting minutes are signed, the voting ballots shall be sealed by the Registrar and handed over to the Company's archives for safe storage.

## **9. VOTING BALLOTS**

9.1. Any voting ballot (ballot paper) shall contain:

- 9.1.1. the full corporate name and domicile of the Company;
- 9.1.2. method of decision making at the General Shareholders' Meeting (holding a Meeting or absentee voting);
- 9.1.3. the date and time of the Meeting, the deadline for accepting ballot papers for absentee voting;
- 9.1.4. mailing address to which filled-out voting ballots may be sent in the event of absentee voting;
- 9.1.5. e-mail address to which completed voting ballots signed with a qualified electronic signature which is equivalent to a handwritten signature under par. 1 Article 6 of Federal Law "On Electronic Signature" No. 63-FZ dated April 6, 2011 may be sent;
- 9.1.6. the venue of holding the Meeting or notice that the Meeting with remote participation will be held without determining its venue;
- 9.1.7. the wording of resolutions on each agenda item (name of each candidate) on which votes will be cast using such voting ballot;
- 9.1.8. voting options with respect to voting on each agenda item: "for," "against" or "abstain", and fields opposite each voting option where to specify the number of votes cast for each voting option and, if the voting ballot is used in a cumulative vote to elect members of the Board of Directors of the Company, also containing:
  - a note that members of the Board of Directors of the Company are elected by a cumulative vote and an explanation of the nature of a cumulative vote;
  - a field just opposite the name of each candidate, to specify the number of votes cast for the relevant candidate by the person taking part in the meeting and selecting "for" option;
  - clarification stating that a fraction of a vote obtained by multiplying the number of votes possessed by a shareholder, owning a fraction of a vote, by the number of persons to be elected to the Board of Directors of the Company may be cast in favor of one candidate only;
- 9.1.9. a note that the voting ballot shall be signed by a person entitled to vote in making decisions of the Meeting or by such person's representative; and
- 9.1.10. clarifications that:

- a voter may only select one voting option except where the voting follows the instructions of persons who acquired shares after the cut-off date of finalizing (recording) the list of persons entitled to vote in making decisions of the Meeting, or the instructions of owners of depositary securities and other persons exercising rights to depositary securities;
  - if a voting ballot contains more than one voting option, the fields where the number of votes cast for each voting option should be specified shall contain the number of votes cast for the relevant voting option and indication that the voting is in accordance with the instructions of the acquirer of shares transferred after the cut-off date of finalizing (recording) the list of persons entitled to vote in making decisions of the Meeting and/or in accordance with the instructions of holders of depositary securities and other persons exercising rights in depositary securities;
  - a person voting under a power of attorney issued with respect to shares transferred after the date of identification (record) of persons entitled to vote in making decisions of the Meeting shall in the field opposite the chosen voting option for specifying the number of votes, indicate the number of votes cast for the chosen voting option and mark that the voting is under a power of attorney issued with respect to shares transferred after the list of persons entitled to vote in making decisions of the Meeting was finalized with respect to transferred shares;
  - if, after the cut-off date of finalizing (recording) the list of persons entitled to vote in making decisions of the Meeting, not all of the shares were transferred, the voter in the field provided to indicate the number of votes opposite the selected voting option shall specify the number of votes cast for the selected voting option, and make a note that some shares were transferred after the cut-off date of finalizing (recording) the list of persons entitled to vote in making decisions of the Meeting. If in respect of shares transferred after the cut-off date of finalizing (recording) the list of persons entitled to vote in making decisions of the Meeting, the instructions received from the acquirer of such shares coincide with the selected voting option, such votes shall be added up.
- 9.2. In addition to the information mentioned above a voting ballot may specify:
- 9.2.1. the wording of each of the items put to vote and the sequence number in which it will be considered;
  - 9.2.2. the manner in which the chosen voting option is to be indicated;
  - 9.2.3. the full name of the person entitled to vote in making decisions of the Meeting;
  - 9.2.4. the number of votes the person entitled to vote in making decisions of the Meeting may cast with respect to each item on the Meeting agenda;
  - 9.2.5. fields where persons who have indicated the number of votes cast for the chosen voting option(s) may mark, in each case:
    - that voting is in accordance with instructions of a purchaser of shares transferred after the date of identification (record) of persons entitled to vote in making decisions of the Meeting;
    - that voting is in accordance with the instructions of holders of depositary securities;
    - that voting is under a power of attorney issued with respect to shares transferred after the date of identification (record) of persons entitled to vote in making decisions of the Meeting;
    - that some shares were transferred after the date of identification (record) of persons entitled to vote in making decisions of the Meeting;
  - 9.2.6. other information as determined by the Board of Directors, as well as specified in applicable law.
- 9.3. A shareholder (shareholder's representative) shall be entitled before closing of the Meeting to request that a copy of a ballot completed by him/her be certified by the Registrar. Certifying by the Registrar of a ballot copy according to this Par. 9.3 shall be subject to provision by the shareholder (shareholder's representative) of an original ballot to the Registrar for the purpose of vote counting.

**10. APPROVAL OF THESE REGULATIONS; AMENDMENTS AND MODIFICATIONS**

- 10.1. These Regulations shall be approved at a Meeting by a majority of votes cast by shareholders owning voting shares of the Company, participating in the Meeting or absentee voting.
- 10.2. These Regulations shall be amended or modified at a Meeting by a majority of votes cast by shareholders owning voting shares of the Company, participating in the Meeting or absentee voting.
- 10.3. If, as a result of any changes in applicable law or the Charter of the Company, any provisions of these Regulations are in conflict therewith, these Regulations shall be applicable to the extent not inconsistent with applicable law and the Charter of the Company.